



**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
Superintendent Search Calendar**

Revised 07-11-18

Date	Activity
June 22, 2018 1:00 PM	Board Planning Meeting
<p>July 2nd-3rd, 2018 Individual and Focus Groups- meeting with consultants Community Meetings-July 2 and 3 at 6:00 PM at SDHSA & CCA and August 1, 2018, 1:00-4:00 pm at District Office Survey-starts on July 2, ends July 31, 2018</p>	<p>Leadership profile focus groups: Consultants meet with staff, parents, Board members, community members and local officials designated by the Board in order to receive information for the Leadership Profile.</p>
August 9, 2018 6:00 PM	Special Board meeting to present, review leadership profile report and finalize criteria for superintendent search.
EdCal, Ed Week, EdJoin and HYA Website Month of JULY	Consultants advertise where requested by the Board for the month of July 2018.
<p>Friday, August 10, 2018 Board receives password for portal</p>	<p>Recommended application deadline - applications will still be accepted until position is filled. Review of all applications</p>
Saturday, August 18, 2018 location TBD	Top candidates are interviewed by the consultants
August 29, 2018 5:00 PM Closed Session and 6:30 PM Open Session	Special Board Meeting -consultants meet with the Board to identify slate of semifinalists - plan initial interviews and develop questions (open & closed session).
<p>September 7, 8, 2018 – Semi-finalist interviews <i>Consultants will meet with Board at conclusion of interviews for debrief.</i></p>	<p>Board interviews slate of semifinalists. The Board will meet with consultants at the conclusion of the interviews and facilitate a conversation in determining who will be interviewed as finalists. The consultants will conduct extensive background checks on the finalists.</p>
<p>September 11, 12, 2018 September 12, 2018 3:00 PM Closed Session to select finalist</p>	<p>Board interviews finalists Board will meet with consultants immediately following final interview to determine preferred candidate</p>
September 12-20, 2018	Due Diligence completed
October 11, 2018 Board Meeting	Finalize contract, approve appointment, Introduce superintendent